

Team Project: Contribution Score

Human Resource Management
MGMT 440

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As explained on the class syllabus and in the Team Project document, each team is allocated 20 points per team member for the Contribution Score. The team then allocates the total contribution points to each team member to reflect each team member's contribution (both quality and quantity) to the team project. **Teams should maintain on-going documentation of the contributions of team members.**

Your team should multiply the number of team members on your team by 20 to calculate the total number of contribution points available to your team; enter this total in the table below in the box labeled *Total Contribution Points*. Then your team should discuss how to distribute the total contribution points to the team members. If the team agrees that each team member made equal contributions, then your team should distribute the contribution points equally (that is, 20 points to each team member). If the team agrees that some team members made somewhat greater contributions to the team project than others, then the team should agree on how to distribute the contribution points to reflect the differences in contributions. Keep in mind the minimum and maximum allowed points:

- Minimum allowed allocation = 15 points
- If all make equal contributions = 20 points each
- Maximum allowed contribution = 140 – INSTRUCTOR'S SCORE

Your team should submit to me one of these "Contribution Score" documents to indicate how the team decided to allocate the contribution points to the team members. Each team member should sign this document. If the team decides to make an unequal contribution point distribution, your team should attach to this form a document that explains the unequal division of contribution points.

If a team is unable to reach agreement on how to distribute the contribution points, then the team should schedule a meeting with me as soon as possible to discuss the matter. I reserve the right to make adjustments as necessary.

Name (print clearly)	Signature	MSU Tech ID # (print clearly)	Contribution Point Award
1.			
2.			
3.			
4.			
5.			
6.			
Total Contribution Points = # team members × 20 =			